EXCELLENCE can be attained if you:
...CARE more than others think is wise;
...RISK more than others think is safe;
...DREAM more than others think is practical;
...EXPECT more than others think is possible.

I. MEETING TIMES:
   MW 5:10 PM – 6:50PM

II. REQUIRED TEXTS:
   Pro Tools 6 for Macintosh and Windows
   Steven Roback
   Peachpit Press

III. COURSE OBJECTIVES (A General Outline):
   MIDI
      I/O
      Step Input
      Sequencing
      Quantization
      MIDI vs. Audio
      Using Reason
      Using Ableton
   Pro Tools
      Mix and Edit Windows
      Transport
      Basic MIDI Functions
      Automation
      Projects

IV. ATTENDANCE POLICY

   Students who miss more than (4) class meetings will receive failing grade.
   If you miss a class, it is your responsibility to copy any notes, handouts, or
   homework assignments from someone else in the class. Points will be
   deducted for tardiness after the first week of class.

   STUDENTS ARE RESPONSIBLE FOR WITHDRAWAL
   FROM CLASS, IF NECESSARY.

   (continued on next page)
V. GRADING POLICY

Quizzes/Homework 20%
   All written activities
Projects 40%
Class Participation 20%
Final Exam 20%

Letter grades will be assigned according to the following criteria:

<table>
<thead>
<tr>
<th>Percentage Range</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>90% and above</td>
<td>A</td>
</tr>
<tr>
<td>80 - 89.99%</td>
<td>B</td>
</tr>
<tr>
<td>60 - 69.99 %</td>
<td>C</td>
</tr>
<tr>
<td>59.99 and below</td>
<td>D</td>
</tr>
<tr>
<td>59.99 and below</td>
<td>F</td>
</tr>
</tbody>
</table>

VI. Please refer to student discipline and rights in the COS student handbook. Cheating or plagiarism will be dealt with according to the student code of conduct, which includes consequences ranging from reprimand to expulsion.

VII. Accommodations for students with disabilities: If you have a verified need for an academic accommodation or materials in alternate media per the Americans with Disabilities Act (ADA) or Section 504 of the Rehabilitation Act, please contact your instructor immediately.

VIII. No food or drink is permitted in the MIDI Lab.