ADOPTED CHANGE IN MISSION AND NAME FOR THE INSTITUTIONAL PLANNING COMMITTEE OF THE COLLEGE COUNCIL
Effective 02/08/2012

BACKGROUND
The Institutional Planning and Effectiveness Committee (formerly the Institutional Planning Committee) is a standing committee of the College Council and was charged to develop and implement the Five-Year Strategic Plan and provide an annual report to participatory governance entities, The Board of Trustees, and the community.

Supporting our College Mission Statement our integrated planning approach is anchored by and with our 2010-2015 Strategic Plan. The Strategic Plan is a dynamic document that contains 144 objectives with measurable outcomes and assessments framed within 6 Areas of Focus: Student Access, Student’s Completing Their Education, Students’ Mastery of Basic Skills, Efficient and Effective College Practices, Students as Citizens of a Global Community, Economic Growth of Tulare and Kings’ Counties.

All of our goals and plans (Facilities Plan, Student Equity Plan, Basic Skills Initiative, etc.) throughout the district address at least one of the measurable outcomes of the Strategic Plan and/or Areas of Focus, including Program Review. Additionally, each objective of the Strategic Plan is cross-walked to one of the four Accreditation Standards. This allows us to continually update progress in certain areas of accreditation based on the Strategic Plan.

Since accreditation emphasizes that quality improvement of learning is continuous and sustainable rather than a unique event that happens every six years, making sure the integrated planning process remains integrated and is monitored for effectiveness is essential. What was missing at COS was an overall effectiveness assessment of the planning processes on an ongoing basis, and a way to ensure that the accreditation standards and accrediting commission recommendations are met continuously. COS will benefit from having a participatory governance body that is responsible to monitor that our district planning processes align with the Accreditation standards rubric. Additionally creating such an entity was addressed in two planning agendas under Standard I.B of for our 2006 Accreditation Self Evaluation.

NAME CHANGE
We propose that the College Council approve changing the name of the Institutional Planning Committee to the Institutional Planning and Effectiveness Committee (IPEC).

MISSION
Monitor and assess the ongoing effectiveness of the integrated institutional planning processes through the implementation of the Strategic Plan.

OBJECTIVES
- Develop and implement a five year strategic planning process
- Report the progress of the strategic plan annually to constituent groups and the COS community.
• Provide recommendations and process models that improve institutional planning and effectiveness.
• Ensure district compliance with the Western Association of Schools and Colleges standards for accreditation with accurate and timely submission of required accreditation reports.
• Review and recommend short and long range institutional plans to the College Council.
• Assess progress towards accreditation recommendations and reporting on that progress.
• Provide a comprehensive annual report to the College Council and Board of Trustees that assesses the state of college planning and effectiveness.

Membership
Co-chairs: Vice President of Academic Services and the Vice President of the Academic Senate.
A minimum of three faculty, one from a CTE discipline, one from a transfer discipline and one from a student services division.
• One classified employee
• One confidential employee
• One academic services Dean or Director
• One administrative services Dean or Director
• One student services Dean or Director
• One Student (Ex Officio, voting)
• Director of Institutional Research (Ex Officio, non-voting) or designee

Committee membership selection process:
• Faculty are appointed by the Academic Senate
• Student is appointed by ASB
• Deans and/or Directors will be appointed by the area Vice President