CONTRACTS

The Board delegates to the Superintendent/President or designee the authority to enter into contracts on behalf of the District and to establish administrative procedures for contract awards and management, subject to the following:

1. Contracts in excess of $25,000 are not enforceable until they are ratified by the Board except when using the Uniform Public Construction Cost Accounting Act.

2. Contracts for work to be done, services to be performed or for goods, equipment or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contracts Code Section 20651 shall require prior approval by the Board except when using the Uniform Public Construction Cost Accounting Act.

3. When bids are required according to Public Contracts Code Section 20651, the Board shall award each such contract to the lowest responsible bidder who meets the specifications published by the District unless bids are for information technology which will be awarded to one of the three lowest qualified bidders and who shall give such security as the Board requires, or reject all bids.

4. Contracts can also be issued using the Uniform Public Construction Cost Accounting Act, following all limitations under Public Contract Code, Section 22032.

If the Superintendent/President concludes that the best interests of the District will be served by prequalification of bidders in accordance with Public Contracts Code Section 20651.5, prequalification may be conducted in accordance with procedures that provide for a uniform system of rating on the basis of a questionnaire, financial statements, or consultant.

If the best interest of the District will be served by a contract, lease, requisition or purchase order through any other public corporation or agency in accordance with Public Contracts Code Section 20652, CMAS, piggy-back bids, etc., the Superintendent/President or designee is authorized to proceed with a contract.

See Administrative Procedures 6340, 6370 and 6360


Adopted: December 10, 2007